



**SPECIAL ORDER**

No. 02  
 Series of 2024

**SUBJECT: AUTHORITY TO CONDUCT AND ATTEND FIELD DATA GATHERING (FDG) ACTIVITIES OF THE DEPARTMENT OF AGRICULTURE - BUREAU OF AGRICULTURE AND FISHERIES STANDARDS TECHNICAL SERVICES DIVISION (DA BAFS-TSD) RELATED TO PHILIPPINE NATIONAL STANDARDS (PNS) PROMOTION AND IMPACT EVALUATION ON THE USE OF PNS FROM JANUARY TO DECEMBER 2024**

In the interest of the service, the DA-BAFS TSD shall conduct activities related to the promotion of the adopted PNS and impact evaluation on the use of PNS by DA regulatory agencies and relevant stakeholders. These activities include field data gathering, focus group discussions, interviews, and consultations.

Thus, this Order authorizes the BAFS Director, BAFS-TSD and Information Technology Unit (ITU) personnel, invited resource speakers, Technical Working Group (TWG) members, DA Regulatory Agency representatives, assessment respondents, and BAFS Regional Focal Persons to participate in the following activities:

- 1. Field Data Gathering for the Development of Knowledge Products (KP) of PNS related to Crops, Livestock and Poultry, Meat and Meat Products, and Fish and Fishery Products in Region NCR, CAR, I, II, III, IV-A, IV-B, V, VI, VIII, IX, X, XI, XII from March-September 2024**

PNS covered	Commodity	Venue (per region)
<b>Crops</b> (Fruit trees and Non-crops)	Coffee	CAR, IVA, XI, XII
	Mango	I, III, VI, IX
	Durian	XI, XII
	Abaca	NCR, IVA, V, VI, IX, X, XI, XII
<b>Livestock and Poultry</b> (including Meat and Meat Products)	Swine, Poultry, Cattle	CAR, II, III, IVA, IVB, VIII
	Pork carcass, Fresh Frozen Meat	NCR, III, IVA
<b>Fish and Fishery Products</b>	Shrimps and Prawns, Scallops, Lobsters	NCR, III, IVA, XII



<b>BAFS Participants</b>	<ol style="list-style-type: none"> <li>1. Ms. Mary Grace R. Mandigma</li> <li>2. Mr. Jan Vincent DR. Tecson</li> <li>3. Ms. Aubrey Katreena L. Ramos</li> <li>4. Ms. Nikki Rose G. Alegre</li> <li>5. Ms. Darelle Kate D. Romatico</li> <li>6. Engr. Abraham L. Perez III</li> <li>7. Ms. Katrina L. Maminta</li> <li>8. Mr. Jilbert M. Ramer</li> </ol>
<b>TWG Members/BAFS Regional Coordinators</b>	<p>Four personnel from the following:</p> <ol style="list-style-type: none"> <li>1. One BAFS Regional Coordinator and one Focal Person for Standards Promotion per region per Special Order No. 712 Series 2021</li> <li>2. At least two TWG members of the Knowledge Product</li> </ol>
<b>No. of Participants</b>	7 personnel per field data gathering area
<b>Duration</b>	4-5 days per field data gathering area
<b>Expenses to be incurred</b>	<ul style="list-style-type: none"> <li>● BAFS Personnel: Airfare, per diem</li> <li>● TWG Members: Airfare, per diem, honorarium of the experts (for non-DA personnel)</li> <li>● Procurement of the following items: food and accommodation, commodity samples, tech supplies, vehicle rental</li> </ul>

**2. Data Gathering for the Impact Evaluation of the Use of PNS in CAR, Region III, V, VIII, and Region X from April to August 2024**

<b>BAFS Participants</b>	<ol style="list-style-type: none"> <li>1. Dir. Karen Kristine A. Roscom, PhD</li> <li>2. Ms. Mary Grace R. Mandigma</li> <li>3. Dr. Alpha M. Lanuza</li> <li>4. Ms. Katrina L. Maminta</li> <li>5. Mr. Jan Vincent DR. Tecson</li> <li>6. Ms. Aubrey Katreena L. Ramos</li> <li>7. Ms. Nikki Rose G. Alegre</li> <li>8. Ms. Darelle Kate D. Romatico</li> <li>9. Engr. Abraham L. Perez III</li> <li>10. Ms. Rosemarie V. Calibo</li> <li>11. Mr. Samuel Gelilio</li> <li>14. Mr. Jilbert M. Ramer</li> </ol>
<b>No. of Participants</b>	<p>Total of 40 participants from DA-BAFS and various stakeholders from:</p> <ul style="list-style-type: none"> <li>● Bureau of Agriculture and Fisheries Engineering (BAFE) representatives, BAFE Certified dealers, distributors and retailers of agricultural and fishery machinery, DA - Regional Agricultural Engineering Divisions (RAED)</li> <li>● Accredited Participatory Guarantee System (PGS) Groups, Certified Core PGS Group Farmer-Members, DA RFO Organic Focal Persons, LGU representatives, DA National Organic Agriculture Program (NOAP) representatives, National Organic Agriculture Board (NOAB) members</li> <li>● DA-BAFS Regional Coordinators, and Focal Person for Standards Promotion per region per Special Order No. 712 Series 2021</li> </ul>



<b>Duration</b>	3-4 days per FGD area
<b>Expenses to be incurred</b>	<ul style="list-style-type: none"> <li>• DA-BAFS Personnel: Airfare, per diem</li> <li>• TWG Members: Airfare, per diem</li> <li>• Procurement of the following items: food and accommodation, tokens, vehicle rental</li> </ul>

Expenses incurred for the conduct of the above activities such as those indicated per each activity shall be chargeable against DA BAFS Regular Funds. Meanwhile, traveling expenses and per diem of the DA-BAFS Regional Coordinator and Focal Person which include traveling expenses, per diem, and food accommodation shall be charged to the funds of their respective offices. These are subject to the availability of funds and the usual government accounting and auditing rules and regulations. Reimbursement and/or payment of other expenses incurred relative to accomplishing the above-mentioned tasks are also allowed.

This Order shall take effect immediately and shall remain in force until revoked in writing.

All orders, memoranda, and issuances inconsistent herewith are deemed revoked.

Done this 5 day of MARCH 2024.

  
**KAREN KRISTINE A. ROSCOM, PFT, PhD**  
 Director IV



An affiliate of  
**ORGANICS**

